

**STANDING COMMITTEES OF  
UNIVERSITY OF THE CUMBERLANDS  
2017-2018**

**1. PRESIDENT'S CABINET**

Responsibilities: The committee oversees the day-to-day operations of the university and discusses strategies for the future.

Composition: The committee consists of the officers of the university: the President, the Vice President for Academic Affairs, the Vice President for Enrollment and Communications, the Vice President for Student Services, the Vice President for Institutional Advancement, the CFO and Vice President for Finance, and the Vice President for Information Services.

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|-------------------------|---------------|
| 1. Larry Cockrum, Chair | 5. J. Jackson |
| 2. E. Coleman           | 6. B. Kennedy |
| 3. D. Grimes            | 7. C. Rolph   |
| 4. J. Holbrook          |               |

**2. ACADEMIC APPEALS**

Responsibilities: The committee hears grievances regarding academic matters and may make recommendations to the Vice President for Academic Affairs. These grievances usually concern academic dishonesty and grade disputes. International appeals will be routed via Vice President for Academic Affairs.

Composition: The Committee on Committees appoints the committee members.

<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
J. Mills	J. Calico	B. Kuss
E. Stephens, Chair	T. Wallace	M. Welikonich

**3. ACADEMIC STANDING**

Responsibilities: At the end of each semester, the committee reviews the records of all students to determine their academic standing and ability to continue as students. The committee also reviews student records to ensure students with GPA-based financial aid are maintaining the required GPA. Students placed on suspension by the university can appeal to the committee.

Composition: The Registrar serves as Chair. The Vice President for Academic Affairs, an Associate Dean for Academic Affairs, Financial Aid Director, Dean of Student Life, and the Office Manager and Certification Officer of the Education Department comprise the remainder of the committee.

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|--------------------------|-----------------|
| 1. C. Dupier, III, Chair | 4. L. Rector    |
| 2. B. Kennedy            | 5. A. Underwood |
| 3. C. Leskiw             | 6. K. White     |

**4. ACCEPTANCE AND SCHOLARSHIP**

Responsibilities: The committee serves as an advisory committee to the Office of Admissions.

The committee reviews admissions policies and, if necessary, acts on difficult admissions decisions.

Composition: The committee consists of the Vice President for Enrollment and Communications who serves as the Chair, the Financial Aid Director (non-voting) and the Office Manager of Admissions (non-voting) who serves as Secretary. The Committee on Committees appoints four faculty members to serve two-year terms. Each year two faculty members rotate off and are replaced by two new faculty members.

Permanent

J. Jackson, Chair

S. Kroetsch (non-voting), Secretary

L. Rector (non-voting)

Two-Year

O. Carmical

K. Clark

M. Wesley

One-Year

H. Eisler

C. Shepherd

T. Yetter

**5. ASSESSMENT**

Responsibilities: The committee oversees the university's assessment program, collects assessment data, updates and distributes assessment reports, and provides a forum for discussing assessment issues.

Composition: An Associate Dean of Academic Affairs serves as Chair, and the Dean of Retention serves as a permanent member. The Committee on Committees appoints the members of the committee.

Permanent

S. Rose, Chair

T. Fish

C. Leskiw

S. Weaver

Three-Year

N. Clouse

C. Lockhart

L. Newquist

Two-Year

C. Baker

R. Dunston

C. Lawson

One-Year

V. Andzulis

G. Gibson

M. Welikonich

**6. ATHLETIC**

Responsibilities: The committee oversees the operation of the Department of Athletics and reviews policies and procedures.

Composition: The Athletic Director serves as Chair. The Vice President for Student Services, Registrar, and the faculty representative to the NAIA also serve on the committee. The Committee on Committees appoints other committee members.

Permanent

C. Kraftick, Chair

E. Coleman

C. Dupier, III

J. Ramey

W. Temple

Two-Year

R. Davis

One-Year

C. Hall

**7. CATALOG AND CURRICULUM**

Responsibilities: The committee reviews, adopts, or recommends all curriculum changes for the university. The committee's responsibility extends to any policy with regard to program admission, graduation, programs, and courses. The committee also has the responsibility for how these items are exhibited in the university catalogs. The committee ensures that all substantive changes to the curriculum have been submitted appropriately to the Southern Association of Colleges and Schools Commission on Colleges before these changes are formally published and implemented. Information on the approval of all substantive changes is included in the minutes of the committee, and a record of these changes is maintained by the Academic Affairs Office.

Composition: The Vice President for Academic Affairs (Co-Chair), an Associate Dean for Academic Affairs Co-Chair, the Registrar (Secretary), the Dean of Retention, the Library Director, and the Office Manager and Certification Officer of the Education Department serve as permanent members. Six departmental chairs serve two years at a time on a rotating basis. The rotation is determined by the alphabetical order of academic departments. Three department chairs rotate off each year and are replaced by three other department chairs.

Permanent

B. Kennedy, Co-Chair  
C. Leskiw, Co-Chair (Doctoral)  
C. Dupier, III, Secretary  
T. Fish (Undergraduate)  
S. Rose (Graduate)  
K. White  
J. Wren

Two-Year

PSYC, D. Trickett  
World Lang, L. Dennis  
ART, R. Weedman

One-Year

MATH, J. Ramey  
MSMN, R. Dunston  
MUSC, J. Smoak

**8. COLLOQUIUM**

Responsibilities: The committee develops programs and methods to note the accomplishments of faculty members and to enable faculty members to present the results of their work to their colleagues on campus.

Composition: The Committee on Committees appoints the committee members.

1. J. Wren, Chair
2. J. Jones
3. E. Stephens

**9. COMMITTEE ON COMMITTEES**

Responsibilities: The committee selects the members of all other standing committees of the university. Each year the committee removes all committee members who have resigned or retired and assigns all current faculty members to at least one committee. The committee seeks to place faculty members where their interests lie.

Composition: The Vice President for Academic Affairs is a permanent member of the committee and appoints the other two members.

1. R. Dunston, Co-Chair
2. J. Sharp, Co-Chair
3. B. Kennedy
4. C. Leskiw
5. S. Rose

**10. CONVOCATION POLICY**

Responsibilities: The committee sets policies for exempting students from the convocation programs and for determining whether an event can qualify as a convocation program. The committee also suggests speakers and programs for convocation. The committee makes recommendations for exempting students from convocation to the Vice President for Academic Affairs.

Composition: The Director of Church Relations serves as Chair. A Student Success Coordinator and Campus Minister serve as permanent members. The Committee on Committees appoints the other faculty members of the committee. The Student Government Association appoints a student to the committee.

Permanent

R. Fleenor, Chair  
C. Everhart  
M. Fugate  
W. Hensley, ex officio  
C. Leskiw

Two-Year

J. Calico  
J. Carmack

One-Year

V. Andzulis  
J. Brock  
Student

**11. CULTURAL ARTS**

Responsibilities: The committee plans the university's annual cultural arts series.

Composition: The committee includes the Vice President for Academic Affairs, the Vice President for Institutional Advancement, the Chair of the Music Department, the Director of the Theatre, and Technical Director of the Theatre.

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|----------------------|---------------|
| 1. J. Carmack, Chair | 4. B. Kennedy |
| 2. D. Dawson         | 5. K. Miller  |
| 3. J. Holbrook       | 6. J. Smoak   |

**12. EDUCATION PREPARATION ADVISORY**

Responsibilities: The committee monitors, oversees, and follows up on candidates to the Education Programs within the School of Education of the University. Once a student is admitted to the program, the committee also follows retention. In addition, the committee maintains, develops, and modifies policies and procedures for the School of Education.

Composition: The committee is composed of the Dean of the Education Department (Chair), the School of Education's Leadership Team, an Associate Dean of Academic Affairs, a Certification Officer of the School of Education, representatives from Arts and Sciences, and representative members of the School of Education. The committee selects its student and P-12 representatives.

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|---------------------|--------------------------|
| 1. S. Deaton, Chair | 9. C. Leskiw             |
| 2. A. Bowman        | 10. J. Meeks             |
| 3. J. Creekmore     | 11. J. Smoak             |
| 4. D. Dobson        | 12. J. Tan               |
| 5. K. Hibbard       | 13. T. Wallace           |
| 6. B. Huff          | 14. K. White             |
| 7. M. Keith         | 15. Student              |
| 8. C. Lawson        | 16. P-12 Representatives |

**13. FACILITIES AND EQUIPMENT**

Responsibilities: The committee monitors the maintenance of all campus facilities; recommends priorities in the maintenance, improvement, and development of the university's facilities and equipment to ensure adequate support for the university's programs; and recommends space allocation of facilities. The committee reports its findings annually to the Director of Operations and the Strategic Planning Committee.

Composition: An Associate Dean for Academic Affairs (Co-Chair), the Director of Operations (Co-Chair), the Vice President for Institutional Advancement, the Director of Finance and Budget, the Athletic Director, the Vice President for Student Services, and the Plant Services Director serve as permanent members. The Committee on Committees selects a staff representative and faculty members. The Student Government Association appoints a student representative.

<u>Permanent</u>	<u>Two-Year</u>	<u>One-Year</u>
C. Leskiw, Co-Chair	J. Hembree	V. Andzulis
T. Wilson, Co-Chair	M. Smith	B. Hall
E. Coleman	S. Stephens	S. Sudduth
J. Holbrook		Student
C. Kraftick		
D. Root		
Q. Young		

**14. FACULTY DEVELOPMENT AND EVALUATION**

Responsibilities: The committee explores strategies and develops activities and programs to enhance the growth and development of the faculty as a whole. The committee develops and implements all forms of faculty evaluation. The committee also formulates policies with regard to the form and distribution of results.

Composition: An Associate Dean for Academic Affairs serves as the Chair. The Committee on Committees ensures that there are always at least six faculty members, each serving three-year terms, on the committee. The President and Vice President of the Student Government Association serve as student members.

<u>Permanent</u>	<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
S. Rose, Chair	K. Baughman	G. Bowlin	C. Lawson
T. Fish	M. Joyce	J. Hensley	R. Yetter
B. Kennedy			J. Pope, SGA Pres
C. Leskiw			C. Pethers, SGA VP

**15. FACULTY/STAFF RECOGNITION**

Responsibilities: The committee plans and supervises the annual Faculty/Staff Recognition Banquet held late in the spring semester. The committee plans the order of the program, researches and prepares information for the printed program, and plans the meal and entertainment.

Composition: The CFO and Vice President for Finance and the Director of Human Resources serve as permanent members of the committee. The Committee on Committees appoints the other committee members.

<u>Permanent</u>	<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
J. Ramey, Chair	E. Harris	J. Marsh	S. Donahue
S. Allen	J. Sharp	J. Whitaker	D. Threlkeld
T. Holbrook			
K. Olivier, ex officio			
C. Rolph			

## 16. GENERAL EDUCATION

Responsibilities: The committee is responsible for the oversight of the General Education curriculum, including review of any proposed curricular changes before these are submitted to the Catalog and Curriculum Committee, as well as coordination of the annual General Education assessment. In its work the committee ensures that all General Education courses contribute appropriately to the General Education competencies that have been defined, including providing program assessment data for at least one of the learning outcomes delineated for the relevant area of the curriculum.

Composition: The committee is composed of the Dean of Retention, the Registrar, and a faculty representative from each of the General Education competency areas.

<u>Permanent</u>				
C. Dupier, III	C. Leskiw, Chair	L. Deyrup	J. Marsh	J. Tan
T. Fish	G. Bowlin	R. Dunston	J. Ramey	D. Threlkeld
	A. Coleman	T. Frazier	K. Semmel	

## 17. HEALTH EDUCATION

Responsibilities: The committee provides the university community with information concerning current health concerns and develops programs and events to encourage a healthy lifestyle.

Composition: The Chair of the Department of Health, Exercise, and Sports Science serves as the Chair. The committee is composed of those members of the Department of Health, Exercise, and Sports Science who primarily teach health courses, the Head Athletic Trainer, and the Director of Wellness and Intramurals. The Student Government Association appoints two students.

1.	A. Bowman, Chair	9.	C. Mitchell
2.	S. Adkins	10.	E. Price
3.	D. Carpenter	11.	T. Stigall
4..	K. Gambrel	12.	W. Temple
5..	K. Gilbert	13.	G. Warren
6..	P. Blackmore-Haus	14.	Student
7..	J. Hatfield	15.	Student
8.	C. Howard		

**18. INSTITUTIONAL REVIEW BOARD (ETHICS IN HUMAN RESEARCH)**

Responsibilities: The committee reviews and approves research by students or faculty that in any way involves human subjects. The sole responsibility of the committee is to protect the rights of the subjects and the university.

Composition: The Vice President for Academic Affairs serves as a permanent member. The Committee on Committees appoints the Chair and the other committee members.

<u>Permanent</u>	<u>Two-Year</u>	<u>One-Year</u>
C. Leskiw, Chair	S. Flynn	D. Grimes
B. Kennedy	J. Whitaker	J. Simpson
T. Wallace		B. Vann
Community Representative		

**19. INTERNATIONAL STUDIES**

Responsibilities: The committee oversees the international studies program of the university. The committee handles all publicity, interviewing of faculty and staff for participation in Consortium for Global Education summer programs, and coordination with other consortiums.

Composition: The Vice President for Student Services serves as the Chair. The professors of modern foreign language serve as permanent members of the committee. The Committee on Committees appoints the other committee members.

<u>Permanent</u>	<u>Two-Year</u>	<u>One-Year</u>
E. Coleman, Chair	D. Kamyam	M. Bundy
S. Ash	J. Swift	A. Wolfe
J. Carter		
L. Dennis		
J. Deyrup		
J. Marsh		
E. Molina-Morelock		

**20. LEADERSHIP AND COMMUNITY SERVICE**

Responsibilities: The committee provides advice and support for the university's leadership and community service program.

Composition: The Vice President for Student Services (Co-Chair), the Director of Mountain Outreach (Co-Chair), and the Director of Career Services serve as permanent members. The Committee on Committees appoints other faculty to serve on the committee and the Student Government Association appoints two students.

1. E. Coleman, Co-Chair	6. V. Moore
2. M. Hensley (MO), Co-Chair	7. J. Newport
3. G. Allen	8. L. Tipton
4. J. Calico	9. Student
5. D. Harp	10. Student

**21. LIBRARY**

Responsibilities: The committee evaluates and approves the budget submitted by the Director of the Library, serves as a liaison between faculty/staff and the library, and evaluates long-term needs of the library.

Composition: All full-time librarians are permanent members. The Director of the Library serves as Chair. The Committee on Committees appoints the other faculty members and the Student Government Association appoints two students.

<u>Permanent</u>	<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
J. Wren, Chair	L. Bunch	J. Bowling	S. Halstead
C. Byrd	S. Hacker	J. Chambers	C. Reaves
S. Schumacher	L. Lyford	C. Mitchell	J. Schwarz
	V. West	L. Story	R. Weedman
			Two Students

**22. NATIONAL FELLOWSHIP**

Responsibilities: The committee assists students applying to and preparing for interviews for various external scholarships, fellowships, and internships.

Composition: The Committee on Committees appoints the committee members.

Permanent  
A. Coleman, Chair  
J. Bourne  
J. Bowling  
S. Deaton

**23. PRESIDENTIAL SCHOLARSHIP RESEARCH**

Responsibilities: The committee approves the proposals and final papers of and presents the recognition to those students who are seeking to be Presidential Scholars by engaging in independent, supervised research. The committee works with students on ways to strengthen their proposals and projects, as well as assigns grades for their research.

Composition: The committee consists of a Chair and one representative from each academic department. The Committee on Committees appoints the committee members.

1. J. Manning, Chair	9. ENGL, T. Frazier
2. ART, K. Goldman	10. HESS, S. Adkins
3. BIOL, A. Hockert	11. HIST/POLS, M. Smith
4. BUS. ADMIN, C. Tan	12. HSRV, J. Knuckles
5. CHEM, T. Dzugan	13. MSMN, F. Cummings
6. COMM/THTR, M. Worthington	14. MUSIC, J. Smoak
7. CRJS, J. Mills	15. PSYC, H. Turner
8. EDUC, J. Creekmore	



**24. PROMOTION AND TENURE**

Responsibilities: The committee reviews the requests and records of all faculty applying for promotion or tenure. The committee follows the criteria established by the Board of Trustees. When the committee has interviewed the candidate and visited a class taught by the candidate, it makes a recommendation regarding the candidate's request to the Vice President for Academic Affairs.

Composition: The committee must be composed of tenured faculty. The Committee on Committees appoints the members.

Permanent

B. Hicks, Chair

Three-Year

S. Ash

A. Bowman

M. Combs

Two-Year

M. Dickman

C. Tan

D. Threlkeld

One-Year

J. Manning

J. Sharp

E. Stephens

**25. SAFETY AND SECURITY**

Responsibilities: The committee evaluates safety issues on campus, develops proposals to improve campus safety, and helps students, staff, and faculty become more conscious of the safety of all on campus.

Composition: The Vice President for Student Services and the Director of Operations serve as Co-Chairs of the committee. The Director of Career Services serves as Secretary. Other committee members include the Dean of Student Life, Athletic Director, a Residence Hall Director, Director of University Communications and Marketing, the Director of Human Resources, and the Plant Services Director. The Committee on Committees appoints the faculty representatives and the Student Government Association appoints a student representative.

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|----|----------------------|-----|--------------|-----|---------|
| 1. | E. Coleman, Co-Chair | 7.  | C. Kraftick  | 13. | Student |
| 2. | T. Wilson, Co-Chair  | 8.  | C. Leskiw    |     |         |
| 3. | D. Harp, Secretary   | 9.  | K. Reed      |     |         |
| 4. | S. Allen             | 10. | D. Root      |     |         |
| 5. | J. Headrick          | 11. | L. Ryser     |     |         |
| 6. | M. Hensley (RD)      | 12. | A. Underwood |     |         |

**26. SOCIAL DISCIPLINE/GRIEVANCE**

Responsibilities: The committee hears appeals concerning disciplinary action taken by the Dean of Student Life or a university residence hall staff member and concerning any grievance lodged by a student who feels he/she has been wrongly treated by a member of the university community (faculty, staff, or student). The committee makes recommendations to the Vice President for Student Services.

Composition: The Athletic Director serves as a permanent member of the committee.

The committee also includes one Residence Hall Director and one member of the administrative staff. Additional committee members include one additional staff member, a Student Success Coordinator, and three faculty members. One member of the staff and one member of the faculty serve as Co-Chairs. The Committee on Committees selects the committee members.

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|----|-----------------------|----|-------------|
| 1. | D. Harp, Co-Chair     | 5. | G. Herring  |
| 2. | L. Newquist, Co-Chair | 6. | C. Kraftick |
| 3. | A. Bowman             | 7. | K. McKinney |
| 4. | M. Hensley (RD)       | 8. | K. Yates    |

## 27. SPECIAL ACCOMMODATIONS

Responsibilities: The committee assists the Coordinator of the Disability Services in evaluating accommodation requests related to students with documented physical or learning disabilities.

Composition: Permanent members of the committee are a Student Success Coordinator (Chair), the Director of Behavioral Health, and the Director of Finance and Budget. The Committee on Committees appoints the other committee members.

<u>Permanent</u>	<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
N. Clouse, Chair	D. Campbell	T. Dickman	B. Butcher
J. Carroll			
Q. Young			

## 28. STRATEGIC PLANNING

Responsibilities: The committee develops university-wide goals and plans along with strategies to meet the goals or to implement the plans for continued development of the university. The standard by which all goals, plans, and strategies are measured is the Mission Statement for University of the Cumberlands.

Composition: The committee consists of the Vice President for Academic Affairs (Chair), the Dean of Retention (Secretary), the Vice President for Institutional Advancement, the CFO and the Vice President for Finance, the Vice President for Student Services, an Associate Dean of Academic Affairs, Director of Operations, and additional faculty members. The Committee on Committees appoints the faculty members.

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|----|--------------------|-----|-----------|
| 1. | B. Kennedy, Chair  | 8.  | C. Rolph  |
| 2. | T. Fish, Secretary | 9.  | S. Rose   |
| 3. | S. Ash             | 10. | K. Semmel |
| 4. | E. Coleman         | 11. | J. Sharp  |
| 5. | R. Dunston         | 12. | T. Wilson |
| 6. | J. Holbrook        |     |           |
| 7. | C. Leskiw          |     |           |

**29. STUDENT HONORS**

Responsibilities: The committee supervises and presents the Honors Day program at the end of each spring semester to honor those students who have achieved outstanding academic accomplishments. The committee ensures all students who qualify for Honors, High Honors, and the J. T. Vallandingham Honor Society are recognized during the program and that all departments have the opportunity to recognize students for academic achievement during the program. The committee changes criteria for honors if necessary and sets policies for honoring students during the Honors Day program. The committee also has the responsibility of forming committees to select other major student awards and to select the recipient of the Service Award for the member of the staff. The activities of the committee are intended to enhance respect for scholarship and leadership and provide means by which honorees shall be recognized.

Composition: The Committee on Committees appoints members for the committee. The Student Government Association appoints a student representative.

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|----|--------------------|-----|--------------|
| 1. | D. Trickett, Chair | 6.  | H. Turner    |
| 2. | S. Dzugan          | 7.  | A. Underwood |
| 3. | E. Harris          | 8.  | S. Weaver    |
| 4. | A. Hockert         | 9.  | J. Whitaker  |
| 5. | M. LaGrone         | 10. | Student      |

**30. STUDENT LIFE**

Responsibilities: The committee seeks to work with students to improve the life of students on campus. The committee discusses complaints and suggests methods of addressing those complaints but also suggests ideas to enhance student life.

Composition: Permanent members of the committee are the Dean of Student Life (Co-Chair), the Director of Campus Activities (Co-Chair), the Athletic Director, the Director of Wellness and Intramurals, the Director of Career Services, and the President and Vice President of the Student Government Association. The Committee on Committees appoints the remaining committee members.

Permanent

A. Underwood, Co-Chair  
L. Bartram, Co-Chair  
D. Harp  
J. Hatfield  
C. Kraftick

Two-Year

S. Thacker  
A. Wolfe

One-Year

K. Fish  
E. Molina-Morelock  
J. Pope, SGA Pres  
C. Pethers, SGA VP

**31. STUDENT MEDIA**

Responsibilities: The committee advises and supervises students who are producing media (print, video, etc.) on behalf of the university.

Composition: The Chair of the Communication and Theatre Arts Department (Chair), the Director of Campus Activities, the Faculty Advisor of *The Patriot* newspaper, and the Director of University Communications and Marketing serve as permanent members. The Committee on Committees appoints the faculty members and the Student Government Association appoints the student

member.

<u>Permanent</u>	<u>Three-Year</u>	<u>Two-Year</u>	<u>One-Year</u>
K. Semmel, Chair	R. Floyd	T. Schumann	J. Temple
L. Bartram			Student
J. Massengale			
L. Ryser			

### 32. TECHNOLOGY USE

Responsibilities: The committee assesses technology availability, use, and needs across campus and makes recommendations on the development and implementation of the long-range technology plan. The committee also considers proposals for use of the technology fund and makes recommendations to the Vice President for Academic Affairs. The committee reports on the status of the technology plan annually to the Strategic Planning Committee.

Composition: The Vice President for Information Services serves as the Chair. The Director of Operations, the Director of Finance and Budget, the Support Administrator, and the Web Developer serve as permanent members. The Committee on Committees appoints the other committee members.

<u>Permanent</u>	<u>Two-Year</u>	<u>One-Year</u>
D. Grimes, Chair	J. Corcoran	C. Byrd
J. Hensley	K. Sims	J. Jones
J. Shearer		
T. Wilson		
Q. Young		